

Guidelines and Protocol for the Joy Scholarship Fund

Blue Ridge Presbyterian Church

Purpose. The Joy Scholarship Fund was established through the generosity of Frank and Ruth Joy. The purpose of the Joy Scholarship Fund is to support the educational needs of members and others associated with Blue Ridge Presbyterian Church (“BRPC”).

Administration. The Joy Scholarship Fund shall be administered by the Joy Scholarship Fund Committee which shall be made up of members of the Finance Committee and the moderator of the Christian Education Committee. The Presbytery Foundation will send four payments annually to BRPC totaling approximately \$3,000 or \$750 per quarter. These monies will be deposited into the Joy Scholarship Fund account until they are disbursed. The session of BRPC will exercise oversight of the Joy Scholarship Fund Committee.

Scholarship Application Process.

- **Eligibility.** Current BRPC members or others affiliated with BRPC may apply for a scholarship to support their post-high school education. This may apply to students attending college or vocational training programs. Applicants may be college students of any age, people who are seeking training to help with changing jobs or careers, or people seeking training to help them advance in their current employment.
- **Application Timetable.** The Joy Scholarship Fund Committee will make grants up to 2 times a year (in the fall and in the spring) if suitable candidates have submitted a complete application. Applications for the fall grant must be received by the Committee by June 1st and applications for the spring grant must be received by October 1st.
- **Application Form.** All those interested in applying must complete the Joy Educational Scholarship Application form. The form is posted on the BRPC

website (www.brpcraytown.org) and are available from the church office. In completing the form, candidates describe their educational pursuits (i.e., course of study, institution, etc.), how they would spend the scholarship grant funds, and how the scholarship would help them achieve their career goals.

- **Grant Awards.** The fall grants will be disbursed in August and the spring grants will be disbursed in December. All disbursements will be sent directly to the appropriate educational institution. The Committee will determine the size of the grants to be made depending upon the number of qualified applicants and the amount of funds available. Scholarships may be awarded to the same individuals more than once if deemed appropriate. Preference will be given to active members of Blue Ridge Presbyterian Church.
- **Reporting.** The Committee requests that each grant recipient provide a written update on the progress of their studies or training within three months of receiving a scholarship award.